



CHRISTOPHER D. POMEROY  
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January 15, 2025

**By Email (new23@henrico.go)**

Andrew R. Newby, Esq.  
County Attorney  
County of Henrico  
P.O. Box 90775  
Henrico, Virginia 23273-0775

Dear Mr. Newby:

Thank you for the opportunity to provide advice and representation to Henrico County in connection with the County's water utility operations, including operations associated with the Richmond water crisis that impacted the County last week. The purpose of this letter, should it meet with your approval, is to establish the terms and conditions of our engagement on public utility and public works matters.

A. Nature of Services. The services to be rendered by our firm will consist of counseling and representation with respect to water utility matters, including the immediate focus on the Richmond water crisis. In addition, you may expand the scope of our work under this engagement by assigning additional tasks from time to time, provided that we agree to undertake those additional tasks for the County.

B. Staffing. I (Chris Pomeroy) will be your primary contact at AquaLaw. As appropriate, other attorneys or staff members may assist from time to time.

C. Billing Rates. Billing rates are based on our lowest, preferred rates charged to our Virginia local government and authority clients under our preferred Virginia Municipal Rate Schedule in effect when our services are provided. The enclosed 2025 Municipal Rate Schedule is effective through December 31, 2025. Reasonable rate adjustments are anticipated each January 1 and would be subject to the County's approval.

D. Expenses. The County will be charged for reasonable costs associated with the services rendered such as delivery service costs, any substantial document reproduction costs, and any approved subcontract costs. Such expenses will be billed at actual cost (i.e., no markup).

E. Invoices. Our invoices will describe the services rendered and show the date rendered and the time expended in connection therewith. We will invoice the

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County for all fees and costs associated with the services rendered typically on a monthly basis, and payment is required within 30 days.

Of course, I would be glad to discuss any aspect of this engagement letter with you at your convenience. If the foregoing terms are acceptable, please return a signed copy of this agreement.

We appreciate the opportunity to continue working with you in service to the County and thank you for that privilege.

Very truly yours,




Christopher D. Pomeroy  
President

Encl.: AquaLaw 2025 Municipal Rate Schedule

**ACCEPTED AND AGREED:**

**COUNTY OF HENRICO, VIRGINIA**

Signed:   
Name (Print): Andrew R. Newby  
Title: County Attorney  
Date: January 14, 2025



**VIRGINIA MUNICIPAL RATE SCHEDULE**  
**Hourly Billing Rates through December 31, 2025**

Chris Pomeroy	\$635
Paul Calamita	\$635
Dick Sedgley	\$610
Rosewin Sweeney	\$610
Lisa Ochsenhirt	\$585
Justin Curtis	\$585
Ellen Egen	\$410
A.J. Johnson	\$340
Paralegals	\$205

The above hourly billing rates are preferred rates extended to localities and local governmental authorities, districts, and commissions. Reasonable increases to this schedule are made each January 1 in consideration of inflation and general market conditions plus, with respect to attorneys currently below senior partner level only, the individual's increased seniority and experience.